



1644 N Honore Suite 102 Chicago, IL. 60622 www.breakthroughaudio.com
773-395-0100 Phone 773-409-5416 Fax sales@breakthroughaudio.com

CD/DVD Duplication Short Run (500 or Less) Order Form

Client name:

Client phone:

Client e-mail:

Referred by:

Date order received:

Need by date:

Project title:

Master received date

CD artwork received date:

Insert artwork dropped off or mailed to BTA date:

Notes:

Quantity:

CD or DVD:

White or silver media:

Jewel case, slimline, window sleeve or other:

Insert print type (2 panel or 4 panel, traycard, dvd wrap-sheet):

Insert color (4/0, 4/1 or 4/4):

Traycard color (4/0, 4/1, 4/4):

Quoted amount:

deposit:

Balance:

Shipping Address



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Payment details:

Deposit of 50% down. The balance will be due when you pick up your order from Breakthrough. If we are directly shipping to you, we must receive the balance of the payment before shipping.

Breakthrough accepts Cash (preferred), Check, Money Order, PayPal, Mastercard and Visa.
There is a 5% charge for credit card payments. Bounced check fee is \$50.00.

Legal:

I understand that deadlines and ship dates are not guaranteed (although Breakthrough is near perfect on it's customer requested deadlines). I understand that Breakthrough will bill at \$30/hour for any artwork revisions that are needed to guarantee the highest quality product. I understand that there will be a 5% over/under run charge on my order. I will only pay for the amount of product I receive. Any product that is delivered or picked up on good faith without final payment will be charged 10% interest of the total bill every 30 days the final amount is not paid. Customers waive all rights to requested deadlines if master is found to have illegal samples or artwork is not approved in a timely manner. I agree to check my email on a daily basis for any proofs or updates after submitting order. All upgrades, barcodes, & top spines must be requested at time order is placed or you will forfeit your right to special pricing and/or fulfillment. All special pricing and/or price matching will be considered null & void if payment terms are not adhered to or final payment check bounces. Bounced Check fee is \$50.00. Credit card fee is 5% of total charge.